

Application Process for Grant/Funding

from the

Episcopal Church of the Holy Faith

Mission and Outreach Committee

311 E. Palace Ave.

Santa Fe, NM 87501

Holy Faith offers money to charitable causes in response to the call of our Lord Jesus Christ to help others less fortunate than ourselves. The church has a Mission and Outreach Committee which has as its mission statement, "To share the Gospel of Jesus Christ by facilitating mission and outreach efforts of the parish to the community of Santa Fe and beyond." While an organization applying for funds does not have to meet the definition of a Christian charity, how that organization will put this money to use will be judged against Holy Faith's mission and core values statements, which are available for viewing on this website.

Charitable and religious organizations requesting funds must provide financial information, including income and expenses in detail (preferably audited) for at least the preceding year. We anticipate the grants will not exceed \$4000.

Where possible, a member of this committee will be designated as a point of contact and will visit the facility, meet with the persons in charge and observe the program in action. The committee member point of contact can be expected periodically to contact you in order to discuss your process and progress.

In general, we do not provide support to:

- Organizations with nation-wide fund raising capability and practice (e.g., the Red Cross), except for a local project sponsored by that organization
- Projects which are primarily political, intended to affect civil legislation
- Major medical research projects (e.g., cancer research)
- Projects to benefit individual persons, except where this is part of an eligible larger project (e.g., support for named missionaries in mission organizations, such as the Society for Anglican Missionaries and Senders (SAMS))
- Projects for which no evaluative information is available

In order to ensure an equitable distribution of funds, we request that all applications be received at Holy Faith no later than December 1, 2010. The committee will review and prioritize all the applications in order to make a recommendation to the Holy Faith Vestry as to how to disburse the year's funds for mission and outreach. You will then be notified of our decision no later than March 1, 2011.

Your request does not have to be long and involved. The application is available on-line at this link: You are welcome to attach/upload other supporting documents to your application. We

Application Process for Grant/Funding

from the

Episcopal Church of the Holy Faith

Mission and Outreach Committee

311 E. Palace Ave.

Santa Fe, NM 87501

would prefer your application to be electronic; however you may submit your application and supporting documents in paper format mailed to the committee at the church's address, above. In addition to the member of the committee meeting with your organization as indicated above, you may wish to meet with committee members in order to further discuss your application. Requests for such meetings are welcomed, and may be made by e-mailing the committee at holyfaithmissionandoutreach@gmail.com.

We wish to know that the funds we provide are being used in the manner agreed upon. Funds received must be fully expended by February 28, 2012, with a brief final report (format to be provided).

We request that a brief written report be submitted to the Holy Faith Mission and Outreach Committee by December 1, 2011, advising us how our gift has been put to use (format to be provided).

Should you have any questions, you may contact the Mission and Outreach Committee at holyfaithmissionandoutreach@gmail.com. If you wish a telephone call, so indicate and a committee member will call you back.

Episcopal Church of the Holy Faith

311 East Palace Ave. Santa Fe, NM 87501

MISSION & OUTREACH COMMITTEE

Application for Grant/Funding

To be submitted to the Mission & Outreach Committee

Name of Ministry/Organization/Individual _____

Organizational/Individual Address _____

Contact Name _____

Contact Address _____

Contact Phone _____ Contact E-Mail _____

Organizational/Charity Mission Statement

Is this a U.S. 501(c)3 non-profit organization? _____

Relationship to Church of Holy Faith _____

Funding history from Church of the Holy Faith for the last 5 years _____

Grant/Funds Requested _____ Date Needed _____

Organization's/Charity's Total Annual Budget _____

Ministry/Purpose (How funds to be used) _____

Episcopal Church of the Holy Faith

311 East Palace Ave. Santa Fe, NM 87501

MISSION & OUTREACH COMMITTEE

Application for Grant/Funding

Signed: _____ Date: _____

Title: _____